

Laboratory Service Agreement

This laboratory service agreement has been established between Reliance MedLabs, LLC and _____ effective on _____. Both parties agree to the following term:

Service Provided Reliance MedLabs Responsibilities

- Will provide your facility mobile phlebotomy services by skilled phlebotomist to collect samples to be processed at our facility in a timely manner.
- Our team members will travel to patients home or assisted living facility to obtain samples and transport samples back to the lab for processing.
- Test which are not performed in house will be sent out to a reference lab for processing.
- Lab will maintain E&O insurance and CLIA Certification.
- Our staff is aware and follow all HIPPA compliance and standards.
- All lab orders will be performed as received on Reliance Med Labs requisition form and as per the procedures approved by Lab director.
- All sample collection supplies used for sample collection are furnished by Lab.
- Our Billing department directly bill patient insurance or facility based on the terms of our agreement. If patient does not have insurance or is on hospice plan, cash price list can be provided.
- Results portal is set up for each facility/provider to view results. Test results can be faxed upon request.
- Our Affiliate MedLife Diagnostics a mobile diagnostics company can provide Mobile X-ray, Echo, Ultrasound and Ekg etc.

Providers and Facilities Responsibility

- Facility or provider to complete and send the Reliance MedLabs Request form containing the required information, which includes:
 - Complete orders required including ICD-10 Codes and Diagnosis codes related to the laboratory orders.
 - Patient Demographics
 - Full Legal Name
 - Date of birth

- Address (Where do we go to see the patient))
 - Phone number (How do we reach the patient to schedule)
 - Patient insurance information, including member ID, group number.
 - Patients address/contact information if different from where sample is collected.
 - Provide all applicable instructions for us to schedule and collect the sample.
 - Provide details on where to fax or send results or whom to be notified for critical values.
- Will abide by all HIPPA compliance and standards.
 - Will keep their provider and facility information updated, such as address, phone/fax numbers, and Provider’s NPI numbers etc. Any changes will be notified quickly.
 - Gives permission to Reliance MedLabs, to contact patients to schedule appointments and visit patient’s location to obtain sample.
 - Gives permission to Reliance MedLabs to bill patient’s insurance for services rendered.
 - In the event the insurance claim is denied, patients can be billed directly at the cash price option.

Laboratory:

Reliance MedLabs, LLC
17774 Preston Road
Dallas, TX 75074

By: _____
Erika Haeffner, Office Manager

Provider or Facility:

By: _____
